



labour

Department:  
Labour  
REPUBLIC OF SOUTH AFRICA



[Home](#)

[About Us](#) | [Contacts](#) | [Services](#) | [Media Desk](#) | [Tenders](#) | [Vacancies](#)

[Site Map](#)

## How To De-register with the UIF

Employers must complete the UI-19 form to de-register with the UIF. They must follow up with the UIF to make sure that their workers have been de-registered.

### De-registering with the UIF

If employers want to de-register their workers with the UIF they must use the following steps:

#### Step 1: Fill in the form

Employers must fill in the UI-19 form (the same form you use to register workers). Indicate in the last two columns why and from when your worker(s) do not work for you anymore.

#### Step 2: Send in the form

Employers can send the form to the UIF by –

- mailing it to:  
UIF  
Pretoria  
0052
- faxing it to:  
(012) 337 1943
- e-mailing it to:  
domestics@uif.gov.za (commercial employers can also use this address)

#### Step 3: Follow up

Call the UIF at 012 337 1680 or your nearest labour centre to find out whether they have received your form and have de-registered you or your workers. Keep your employer reference number and the date when your workers stopped working ready when you call.

The UIF will only de-register the workers. If employers want to register new workers, they can use the same employer reference number they received before. If employers do not want to register workers again, they must tell the UIF to remove them from the database.

### Related Links

- [How To Register with the UIF](#)  
It is the employers' responsibility to fill in and send the forms to register themselves and their workers.
- [Form UI-19 - Declaration of information of commercial employees and workers employed in a private household](#)  
Employers' must forward this form to the UIF, PRETORIA, 0052 or alternatively fax.
- [Contact Us](#)  
How to contact the Department of Labour
- [Labour Centres](#)  
Short description