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How To Report an Occupational Disease to the Compensation Fund if you are an Employer

The Compensation for Occupational Injuries and Diseases Act requires employers to report all diseases that are caused by work.

Reporting a disease

When employers want to report a disease, they must use the following steps:

Step 1: Send the form

Employers must fill in the Employer's Report of an Occupational Disease (W.Cl.1) within 14 after they find out about the disease.

They must send it to:
The Compensation Commissioner
PO Box 955
Pretoria
0001

Step 2: Send follow-up information

Employers must also send in a:

- First Medical Report for an Occupational Disease (W.Cl.22);
- Claim for Compensation for an Occupational Disease (W.Cl.14);
- Progress Medical Reports (W.Cl.22) until the worker's illness is stable;
- Final Medical Report of an Occupational Disease (W.Cl.26) once the worker is stable; and an
- Audiogram if the worker became deaf because of noise at the workplace.