



labour

Department:
Labour
REPUBLIC OF SOUTH AFRICA



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Worker's Guide to UIF

Workers must contribute 1% of their pay to the UIF. To claim UIF benefits, workers must complete certain forms and hand them in at their nearest labour centre.

Application

The Unemployment Insurance Act and Unemployment Insurance Contributions Act apply to **all employers and workers**, but not to -

- workers working **less than 24 hours** a month for an employer;
- **learners;**
- **public servants;**
- **foreigners** working on contract;
- workers who get a monthly **State (old age) pension**; or
- workers who only earn commission.

Domestic employers and their workers are included under the Act since 1 April 2003.

See

- Unemployment Insurance Act No. 63 of 2001
Provides security to workers when they become unemployed.

Paying UIF

Workers must make sure that their employers deduct 1% of their pay and pay it to the UIF.

Based on Legislation in Section 5, of the Unemployment Insurance Act

Claiming Unemployment Benefits

When they claim Unemployment Benefits workers must:

- complete the correct forms and hand it in at a labour centre (See How to Claim UIF Unemployment Benefits);
- register as work-seekers (See How to Register as Work-seeker);
- be available to start work;
- report to a labour centre when asked to; and
- undergo training and counseling when asked to.

Based on Legislation in Section 16, Section 17, of the Unemployment Insurance Act

Claiming Illness Benefits

When they claim Illness Benefits workers must:

- complete the correct forms and hand it in at a labour centre (See How to Claim UIF Illness Benefits);
- go for medical treatment if asked to.

Based on Legislation in Section 22, of the Unemployment Insurance Act

Claiming Maternity Benefits

When they claim Maternity Benefits workers must complete the correct forms and hand it in at a labour centre (See How to Claim UIF Maternity Benefits).

Based on Legislation in Section 25, of the Unemployment Insurance Act

Claiming Adoption Benefits

When they claim Maternity Benefits workers must complete the correct forms and hand it in at a labour centre (See How to Claim UIF Adoption Benefits).

Based on Legislation in Section 27, of the Unemployment Insurance Act

Claiming Dependant's Benefits

When they claim Maternity Benefits workers' dependants must complete the correct forms and hand it in at a labour centre

Based on Legislation in Section 30, of the Unemployment Insurance Act

Related Links

- **Basic Guide to Learnership Agreements**
Under the Skills Development Act, an agreement must be signed by the learner (a type of apprentice), employer and training provider
- **Basic Guide to UIF Contributions**
Employers must pay UIF contributions of 2% of the value of each worker's pay per month. The employer and the worker contribute 1% each.
- **How To Claim UIF Adoption Benefits**
Workers who adopt a baby must take the necessary documents to their nearest labour centre in person.
- **How To Claim UIF Dependants Benefits**
Dependants who want benefits must take the necessary forms to their nearest labour centre.
- **How To Claim UIF Illness Benefits**
Ill workers must take the necessary documents to their nearest labour centre or get someone to go on their behalf.

- How To Claim UIF Maternity Benefits

Workers on maternity leave must apply for benefits at their nearest labour centre.

- How to Claim UIF Unemployment Benefits

Registered work-seekers must apply for benefits at their nearest labour centre in person.

- How To Register as a Work-seeker

Unemployed people can register as work-seekers at their nearest labour centre.