



labour

Department:  
Labour  
REPUBLIC OF SOUTH AFRICA



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## Basic Guide to UIF Registration

Employers must register with the Unemployment Insurance Fund (UIF) or the South African Revenue Services (SARS).

### Application

The Unemployment Insurance Act and Unemployment Insurance Contributions Act apply to **all employers** and **workers**, but not to -

- workers working **less than 24 hours** a month for an employer;
- **learners**;
- **public servants**;
- **foreigners** working on contract to be repatriated at the end of their contract;
- workers who get a monthly **State (old age) pension**; since 07/02/2007, no longer excluded from contributing towards UIF or
- workers who only earn commission.

Domestic employers and their workers are included under the Act since 1 April 2003.

### See

- Unemployment Insurance Contributions Act  
Prescribes how employers should contribute to the UIF Contributions fund.

### Who Must Register with UIF?

All employers who have employees working 24 or more hours a month.

*Based on Legislation in Section 10, of the Unemployment Insurance Contributions Act*

### Who Must Register with SARS?

All employers as soon as they have employee who earns taxable income must also register with SARS.

*Based on Legislation in Section 10, of the Unemployment Insurance Contributions Act*

### Related Links

- [Basic Guide to UIF Contributions](#)  
Employers must pay UIF contributions of 2% of the value of each worker's pay per month. The employer and the worker contribute 1% each.
- [Basic Guide to UIF Declarations](#)
- [Information about workers must be sent to UIF every month by employers. Those employers who have employees earning taxable income, must also submit employees information to SARS.](#)
- [How To De-register with the UIF](#)  
Employers must complete certain documents to de-register with the UIF and then follow up to make sure that it has been done.
- [How To Register with the UIF](#)  
It is the employers' responsibility to fill in and send the forms to register themselves and their workers.
- [Form UI-19 - Declaration of information of commercial employees and workers employed in a private household](#)  
Employers' must forward this form to the UIF, PRETORIA, 0052 or alternatively fax.
- [Form UI-8 - Application for registration as an employer with the UIF](#)  
An application form to register as an employer with the UIF.
- [Form UI-8D - Application for registration as an employer of workers in a PRIVATE HOUSEHOLD](#)  
Application for Registration as an employer of Domestic Workers with the UIF
- [Online Services](#)  
Our Online Services give you a plain English summary of key points within the online services
- [The South African Revenue Service \(SARS\)](#)  
Visit the South African Revenue Service (SARS) website