

**labour**Department:
Labour
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How To

How To

Simple step-by step instructions for processes and procedures

- **How to Find and Choose Unemployed Learners**

The Department of Labour provides a service to help employers find and choose unemployed learners, guided by the Skills Development Act

- **How To Join a Learnership if you are a Worker**

Workers should ask and encourage employers to start learnerships.

- **How To Join a Learnership if you are Unemployed**

Unemployed people must register as work-seekers and look for employers.

- **How To Register as a Work-seeker**

Unemployed people can register as work-seekers at their nearest labour centre.

- **How To Set Up Learnerships if you are a Training Provider**

Training providers must be accredited with SETA's and they must form a partnership with employers to start learnerships.

- **How To Set Up Learnerships if you are an Employer**

Employers must choose a learnership, training provider and apply for a learnership grant.