



labour

Department:
Labour
REPUBLIC OF SOUTH AFRICA



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How To Join a Learnership if you are Unemployed

How To Join a Learnership if you are Unemployed

Unemployed people must register as work-seekers. They must also look for employers and prepare a CV.

Joining a learnership

If unemployed people want to join a learnership they must use the following steps:

Step 1: Decide what skills you want

Think about the kind of training and job you are looking for. E.g. if you like the outdoors, do not apply for office jobs.

Step 2: Register as work-seeker

Unemployed people must register as work-seekers at their nearest labour centre. This will help employers to find them if they want to start a learnership.

Step 3: Find employers that offer learnerships

Contact SETAs to find out which employers offer learnerships. Ask friends and family to look out for openings and watch adverts in newspapers.

Step 4: Draw up a CV

Draw up a CV that gives –

- personal details; (name, date of birth, etc.)
- education; (school attended and qualifications)
- work experience; (names of previous employers and what you did)
- other skills; and (driver's license, computer skills, etc.)
- referees. (names and contact details of people who know you well)

Step 5: Prepare for an interview

Think of the kind of questions you may be asked. Practice with a friend.

Step 6: Keep your details updated

Keep in contact with your labour centre and update your details when they change.

Related Links

- [Basic Guide to Learnership Agreements](#)
Under the Skills Development Act, an agreement must be signed by the learner (a type of apprentice), employer and training provider
- [Basic Guide to Learnership Contracts](#)
The Skills Development Act requires all new learners to sign an employment contract with their employer
- [Basic Guide to Learnership Disputes](#)
The Skills Development Act provides procedures for resolving disputes about learnerships (a type of apprenticeship)
- [Basic Guide to Learnership Requirements](#)
The Skills Development Act allows Sector Education and Training Authorities (SETAs) to start learnerships only if certain conditions are met
- [How To Join a Learnership if you are a Worker](#)
Workers should ask and encourage employers to start learnerships.
- [Contact Us](#)
How to contact the Department of Labour
- [Labour Centres](#)

Short description